

## Instructions for completing IJP form

### **1) Briefly describe the event(s) that caused the need for this plan?**

Things to consider:      Has this person been arrested or charge with a crime or is recently coming out of jail?  
Does this person socialize with persons who have been involved with a crime?  
Has a risk assessment indicate that this person is in need of an IJP? A risk assessment must be completed prior to completion of an IJP.

### **2) What type of support does the person have or may need to help them?**

List supports (paid and non-paid) the person currently has, include contact information for these supports, if applicable or state "see team list". List specific routines/rituals, behavioral concerns, medical concerns etc.

### **3) List planned strategies and assigned responsibility:**

- ✓ Which individual(s) will be involved in developing behavior strategies to prevent criminal behavior (i.e. violence, theft, sexual behavior)?
- ✓ Which individual(s) will be assigned to work with the person to carry out the behavior strategies and to recognize precursor behaviors related to criminal behavior?
- ✓ Which individual(s) will be assigned the responsibility to diffuse situations before they reach the threshold of a crime?
- ✓ What will be the criteria required before the police are phoned to intervene? Who will be responsible to make the call to the police?
- ✓ Who will be responsible to communicate information about the person and the IJP to the police and the court (after the IJP has been developed)?
- ✓ Which individual(s) will be responsible for communicating or assisting the person to communicate with the police if a criminal event occurs?
- ✓ What strategies for crime prevention are already in place for the person and what might be added to this?

### **4) What accommodations or special instructions do all involved parties need to know about the individual? (CSP staff, law enforcement, county attorney, court services etc)**

Some possible accommodations may include: a single cell, simplified explanation of Miranda rights and other "jargon", may need to have a person from the CSP with the person when they are questioned to ensure understanding. You will also list any medical or physical information such as: insulin dependent diabetic, seizure disorder, unable to read, allergies, any assistive technology required, self-injurious behavior etc.

### **5) List training, instructions and information for the individual:**

This could include development of a wallet or key information card for the person to carry with them. The card should include who to contact and phone numbers as well as information about the person such as medications, address/phone, durable medical equipment, allergies etc. This section should include any training that the person may need, i.e. Miranda rights, understanding jargon, who they need to have with them during questioning etc.

### **6) To what extent can the offender be held accountable, and what would be some suggestions for adequate consequences?**

This could include any of the following depending on the severity of the crime & criminal history.

Jail/prison time	Fines
Restitution costs	Community service
Supervised probation	House arrest

Relapse plan

Etc.