

CDDO Death Report Instructions

1. Print the name of the affiliate responsible for preparing the report.
2. Indicate, with an “X” whether this is an “initial” report (waiting on an autopsy report) or a “final” report (an autopsy report has been received or no autopsy is expected to be performed).
3. Print the deceased person’s Social Security number (9 digits) in the boxes provided. Please ensure that it is the correct number and that no digits are transposed.
- 4.-6. Print the full last name, first name, and middle initial of the deceased person. Please do not use nicknames.
7. Place an “X” to the left of the **one** place which best describes where the person died. If you mark “Other” please indicate where the death occurred. (Refer to the definitions).
8. If the person died in a hospital, skilled nursing facility, or hospice facility, please place an “X” to the left of the period of time the person was in such a facility. If the person did not die in a medical facility, skip Question 8.
9. Enter the three digit code for the county in which the person died.
10. Enter the date the person was last seen by a physician: two digits for the month, two digits for the day, and four digits for the year (e.g., 07181998). If the person was seen by more than one physician, please indicate the date he or she was seen by the physician most closely related to the cause of death. For example, if the person died because of a heart attack and he or she was seen by a cardiologist and a neurologist, enter the date he or she was last seen by the cardiologist. If the manner of death was not determined, record the date the person was last seen by his or her primary physician.
11. Place an “X” to the left of the **one** category which best describes the manner of the person’s death as determined by the coroner or attending physician.
12. Indicate whether an autopsy took place. If it did not, mark “N” and skip Question 13.
13. If an autopsy occurred, please enter the date: two digits for the month, two digits for the day, and enter four digits for the year (e.g., 09181998).
14. Enter the date of death: two digits for the month, two digits for the day, and four digits for the year (e.g., 09151998).

15. Indicate, with an "X", the day of the week on which the person died.
16. Indicate, with an "X", the period of time during which the person died.
17. Indicate whether the person had a "Do Not Resuscitate" order in existence at the time of his or her death. If the answer is "Yes", include as an attachment to the report a description as to when the DNR was signed and by whom, if other than the person. Also indicate whether the DNR was honored/utilized at the time of the person's death.
18. If the person was provided services by any of the four kind of agencies listed, place an "X" to the left of each kind of agency applicable.
19. Indicate, with an "X", whether any of the entities listed conducted an investigation of the death. If none, leave blank.
20. List up to three ICD-10 codes for any **acute** (lasting a short time) medical diagnoses indicated in the person's medical record immediately prior to his or her death.
21. List up to three ICD-10 codes for any **chronic** (marked by long duration or frequent recurrence over a long time) medical diagnoses indicated in the person's medical record.

The person completing this form should sign his or her name, list his or her title, and provide the date the form was completed.

County Codes

001	Allen	044	Jefferson	087	Sedgwick
002	Anderson	045	Jewell	088	Seward
003	Atchison	046	Johnson	089	Shawnee
004	Barber	047	Kearny	090	Sheridan
005	Barton	048	Kingman	091	Sherman
006	Bourbon	049	Kiowa	092	Smith
007	Brown	050	Labette	093	Stafford
008	Butler	051	Lane	094	Stanton
009	Chase	052	Leavenworth	095	Stevens
010	Chautauqua	053	Lincoln	096	Sumner
011	Cherokee	054	Linn	097	Thomas
012	Cheyenne	055	Logan	098	Trego
013	Clark	056	Lyon	099	Wabaunsee
014	Clay	057	Marion	100	Wallace
015	Cloud	058	Marshall	101	Washington
016	Coffey	059	McPherson	102	Wichita
017	Comanche	060	Meade	103	Wilson
018	Cowley	061	Miami	104	Woodson
019	Crawford	062	Mitchell	105	Wyandotte
020	Decatur	063	Montgomery	106	Out of State
021	Dickinson	064	Morris		
022	Doniphan	065	Morton		
023	Douglas	066	Nemaha		
024	Edwards	067	Neosho		
025	Elk	068	Ness		
026	Ellis	069	Norton		
027	Ellsworth	070	Osage		
028	Finney	071	Osborne		
029	Ford	072	Ottawa		
030	Franklin	073	Pawnee		
031	Geary	074	Phillips		
032	Gove	075	Potawatomie		
033	Graham	076	Pratt		
034	Grant	077	Rawlins		
035	Gray	078	Reno		
036	Greeley	079	Republic		
037	Greenwood	080	Rice		
038	Hamilton	081	Riley		
039	Harper	082	Rooks		
040	Harvey	083	Rush		
041	Haskell	084	Russell		
042	Hodgeman	085	Saline		
043	Jackson	086	Scott		